ETF innovation & skills AWARD

2020 NEW LEARNING

# PRIVACY STATEMENT FOR APPLICANTS PARTICIPATING IN THE CALL FOR GOOD PRACTICE

**Privacy statement**

In accordance with articles 15 and 16 of Regulation (EU) No. 2018/1725
of the European Parliament and of the Council of 23 October 2018

Issued February 2019

## **Key information**

### Controller

Cesare Onestini, Director of the ETF, Cesare.Onestini@etf.europa.eu

### Business owner

Xavier Matheu de Cortada, Head of Policy Unit, Operations Department, ETF

### Data protection officer

Tiziana Ciccarone / Laurens Rijken, DataProtectionOfficer@etf.europa.eu

### Purpose of the processing

The purposes of processing are (1) logistics and administrative management of the call, (2) sharing the data of the two nominees both on paper publications and on a public web platform, and (3) sharing the data of the award-winning applicant on paper publications and on a public web platform.

### Legal basis

The legal basis for the processing operations of personal data is ETF’s mandate, article 1. Objective and scope, (b), article 2, functions, (f).

### Personal data

Personal data concerned are:

* Name and contact details (address, Email, telephone) of the person representing the participating vocational school or training centre, and the person representing the accompanying policy maker
* The data is provided in the application form.
* Provision of this data is on a voluntary basis. In the absence of this data, the general contact data of the training provider is used in the call.

### Recipients of the personal data

For the purpose detailed above, access to personal data is provided to the following processing entities:

For all applicants:

* The ETF team managing the call and one external reviewer administering the call on a need-to-know basis
* All members of the ETF good practice platform

For the two selected nominees:

* All public that access the website of the EU vocational skills week website
* The European Commission as organiser of the EU Vocational Skills Week 2018

For the final ETF award winner:

* All public that receives a copy of the good practice information note
* All public that access the website of the EU vocational skills week

The ETF will not divulge personal data for direct marketing or commercial purposes.

## **Further information**

### Data retention

Data collected will be retained for 2 years following the completion of the call and the publication of the good practice on the ETF Good Practice Platform.

### Right of access, rectification or erasure, restriction, objection

Any request to access, rectify, block or erase personal data shall be addressed in writing to Mr. Xavier Matheu de Cortada, Head of Policy Unit, Operations Department, ETF: Xavier.Matheu-de-Cortada@etf.europa.eu

### Right to lodge complaint

Data subjects can at any time lodge a complaint on the processing of their personal data to the ETF Data Protection Officer (DataProtectionOfficer@etf.europa.eu) or to the European Data Protection Supervisor (http://www.edps.europa.eu).